

Leung King Lutheran Day Nursery
Information on Admission to K1 Classes in the 2024/25 School Year

Collection of application Forms (No quota):

1. Download from school website
2. Obtain from school in person

Distribution Period:

1. Date: **whole year**
2. Time: 2 p.m. to 4 p.m. (Mondays to Fridays)
9 a.m. to 11:30 a.m. (Saturdays)

Return of Application Forms (No set quota for the kindergarten):

1. Date: **whole year**
 2. Time: 2 p.m. to 4 p.m. (Mondays to Fridays)
9 a.m. to 11:30 a.m. (Saturdays)
1. Return method: Submit the application form together with the documents required (including identity document) in person

Application for the “Registration Certificate for Kindergarten Admission”

1. Under the kindergarten (KG) education scheme (hereafter referred to as “Scheme”), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
2. Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (hereafter referred to as “RC”) to the EDB **from September to November 2023**. The RC will be open for applications in September 2022 and the EDB will announce and upload the details of application onto the EDB’s website (<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html>) in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC to applicants who are eligible for receiving subsidy under the Scheme by post. If a child cannot obtain an RC as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme¹, the EDB will then issue a Kindergarten Admission Pass (hereafter referred to as “AP”) to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

¹ Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme.

Admission Criteria

1. Interview performance
2. All children aged from 3 to 6
3. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration
4. The applicant from families in need will be given due priority consideration
5. Same religion

(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

Interview Arrangements

1. The KG will arrange interview for all applicants
2. First Interviews will be conducted on **4, November 2023**
3. Group and/or individual interviews will be arranged
4. Parents should accompany their child for the interview
5. Please contact us at 2465 6008 if interpretation / translation service is required during the interview with non-Chinese speaking (NCS) applicants. We also allow NCS parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

Announcement of Admission Results

We will inform parents of the K1 admission results at 16, December 2022 by post.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from “Centralised Registration Dates” (**4 to 6 January 2024**) by submitting the RC / AP to the KG and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the KG. Parents are required to submit the RC / AP to the KG and pay the registration fee.
3. Please be reminded that if parents cannot submit the RC / AP during registration, the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to the EDB within the specified period.
4. If the child concerned studies in the KG, The registration fee for 2023/24 K1 place is \$ 970(AM Class) / \$1570(Whole Day Class) the registration fee paid will be refunded in first school month. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC / AP as soon as possible but the registration fee will not be refunded. Upon obtaining the RC / AP, the KG will no longer keep a school place for the child.

Enquiry

Our telephone no.: 2465 6008

Our e-mail address: n07@hklss.hk